

2024 Host: St Leonard's College
Date: Monday 5 August 2024
Time: 4:45pm
Venue: St Leonard's College
Registrar: TBC

Rationale:

To encourage audience numbers and to enable both staff and students to hear all of the speeches, the evening will run in three parts. All students and all staff are encouraged to be there from the start of the evening regardless of when they may be participating. It would be appreciated if they could also stay for the duration of the competition. This will reduce movement and maximise the audience. Punctuality is essential if the timeframe is to work.

Format of the Evening:

4.45pm – Registration

5.15pm – Welcome

5.20pm – Senior School Speakers

ONE speaker from either year 11 or year 12 is to represent each school. The speech will be of **5 minutes** duration. A bell will be rung at four and a half minutes and two rings at five minutes. Students may complete the sentence after two rings, but they may not continue after this.

5.55pm – Adjudicators consideration/Refreshments

6.05pm - Adjudicators will give brief feedback, **and then senior results will be announced** by the Chairperson and senior section trophy and individual trophy presented.

6.10pm - Junior School Speakers

ONE speaker from either year 7 or year 8 is to represent each school. The speech will be of **3 minutes** duration. A bell will be rung at two and a half minutes and two rings at three minutes. Students may complete the sentence after two rings, but they may not continue after this.

6.35pm – Adjudicators consideration/Refreshments

6.45pm – Adjudicators will give brief feedback, but results will not be announced until the end of the evening.

6. 50pm - Middle School Speakers

ONE speaker from either year 9 or year 10 is to represent each school. The speech will be of **4 minutes** duration. A bell will be rung at three and a half minutes and two rings at four minutes. Students may complete the sentence after two rings, but they may not continue after this.

7.20pm - Adjudicators consideration/Refreshments

7.30pm Adjudicators will give brief feedback

7.35 pm Announcement of all the Results in the junior and middle sections section (from seventh up to first place). A perpetual trophy for first place in each section will be presented and an individual replica trophy for each section winner will also be presented.

7.40 pm Thanks and Close

Adjudicators:

Will be arranged through the Debaters Association of Victoria (DAV)

The adjudicators, being professionals, will adhere to the criteria. Please respect their decisions as they **will** be final.

The host school will supply the timekeepers and a bell to notify speakers of time. An announcement with instructions regarding timekeeping and bells shall be communicated to speakers before each section.

Criteria for Adjudication:

- Approach to topic (Content) 40
- Logical flow and development of speech (language/speed of delivery) 30
- Rapport with audience (confidence/demeanour) 30

Topics:

Any topic may be chosen. Humorous speeches **must** have a point and a purpose. A microphone and stand will be available, but they are not compulsory to use.

Students must wear full school uniform

The name, year level and topic of each speaker must be submitted by 27 July to the ACS office. This is to enable programmes to be printed and the order of speakers to be finalised.

Information for the School hosting ACS Public Speaking

The five ACS member and two Associate member schools will participate in ACS Public Speaking Competition. Each school is required to have one student represent the school in each of the junior (Years 7 & 8), intermediate (Years 9 & 10) and senior (Years 11 & 12) levels; three students in total from each school.

ACS:	Notes/Completed:
<ul style="list-style-type: none"> • Liaise with the host school to ensure the Registrar and school has all the necessary information to run the event 	
<ul style="list-style-type: none"> • Liaise with the Registrar; help check that all schools have sent their list of speakers to the Registrar by the due date 	
<ul style="list-style-type: none"> • Assist the Registrar where needed 	
<ul style="list-style-type: none"> • Book two adjudicators from the DAV and confirm attendance one week prior to the event 	
<ul style="list-style-type: none"> • Payment of DAV Adjudicators (ACS will pay this invoice) 	
<ul style="list-style-type: none"> • Receives the list of speakers and their topics from each school by the due date; Monday 29 July 2024 	
<ul style="list-style-type: none"> • Prepares the program (40 - 50 copies should be enough) 	
<ul style="list-style-type: none"> • Ensure the schools that hold the perpetual trophies bring them to the evening, polished and ready to be presented to the new winners 	
<ul style="list-style-type: none"> • Provide individual trophies for the winners of each of the three sections 	
<ul style="list-style-type: none"> • Provide medallions for the second and third placegetters in each section 	
<ul style="list-style-type: none"> • Liaise with ACS President or host Principal or Deputy Principal to attend to make the presentations to the winners 	
<ul style="list-style-type: none"> • Liaise with host school re COVIDSafe Plan 	

Host School:	Notes/Completed:
<ul style="list-style-type: none"> • Provide a suitable venue with a lectern, microphone, and a small table to display trophies and seating for around 40 - 50 people 	
<ul style="list-style-type: none"> • Appoints a Registrar to manage the event 	
<ul style="list-style-type: none"> • Provides a table and chairs, copies of scoresheets and refreshments for adjudicators 	
<ul style="list-style-type: none"> • Provides a table registration and someone to register the students 	
<ul style="list-style-type: none"> • Provides refreshments such as tea/coffee, biscuits, cold drinks, snacks such as sandwiches, and other food. Catering numbers to be confirmed closer to the event. 	
<ul style="list-style-type: none"> • Students may assist with duties such as; time keeping, ringing the bell, directing visitors to the room, setting up the room, organising the catering, handing out the program 	
<ul style="list-style-type: none"> • Provide an MC; students may assist with this task 	
<ul style="list-style-type: none"> • Provide the School's Emergency Response Plan for visiting schools 	

The Registrar:	Notes/Completed:
<ul style="list-style-type: none"> • Liaises with the ACS to confirm if completed lists have been received from all schools 	
<ul style="list-style-type: none"> • Receives the list of speakers and their topics from each school by the due date; Monday 29 July 2024 	
<ul style="list-style-type: none"> • Enlists students to assist with time keeping, ringing the warning bell, setting up the room, giving directions to visitors, handing out the program, catering and MC duties if appropriate, can also assist with registration of speakers 	
<ul style="list-style-type: none"> • Coordinates the event on the evening with assistance from students 	